A meeting of IQAC was held on 31/07/2024 at 12:50 pm in the office of the Principal under the chairpersonship of Principal Dr. Anita Thakur. The following members attended the meeting:-

- 1. Jagmohan Thakur, Assoc. Professor (Co-ordinator)
- 2. Dr. Rajan Kaushal, Asst. Professor (Member)
- 3. Dr. Sudhyan Singh, Asst. Professor (Member)
- 4. Dr. Mollam Dolma, Asst. Professor (Member)
- 5. Ms. Priyanka Sarao, Asst. Professor (Member) Fryanke
- 6. Sh.Suresh Kumar, PTA President (Management)
- 7. Shambhu Nath, Supdtt. G-II (Office)
- 8. Rajesh Jindal, (Stakeholder)
- 9. Payal Sharma, BA -III Year (Student Nominee) Popul Shorman

The IQAC meeting which was held on 14/06/2024, the action taken and review of the meeting are as follows:-

- 1. The online IQAC Review meeting of Cluster colleges with the lead college Dr. Y.S. Parmar Govt. P.G. College Nahan on 13<sup>th</sup> June, 2024 was held and lead college guided and suggested to cluster colleges to work on the main key indicators of NAAC Accreditation, therefore, for the academic session 2024-25 IQAC framed an academic calendar to fulfil the required indicators.
- 2. Online admission process for the academic session 2024-25 has been completed successfully. Counselling committee constituted for this purpose helped and solved the queries of students and Geo Tagged photographs have been uploaded on the college website.

The Agenda of the Today's Meeting:-

1. Academic calendar framed for the academic session 2024-25 will be followed strictly and the convenors of all the clubs and committees are advised to submit a copy ( hard and soft ) of one achievements etc. to the IQAC within a week of the activity conducted duly counter signed by the Principal.

- **3.** After the analysis of the feedback received from the stakeholders for the session 2023-24, it was suggested by the IQAC that each faculty member will make optimum use of smart classrooms and computers.
- **3**. For the empowerment of the students and optimum utilisation of library facilities students will be encouraged to use such facilities to the maximum.
- [4]. Opportunities of various skill based training programmes for the students will be explored in the vicinity of the college.
- The BMO Civil hospital Sarahan will be requested to organise various awareness programmes and competitions regarding AIDS and the Problem of Drug Addiction etc. along with a health check up camp and a lecture on health and hygiene specially for the girl students.

Coordinator (IQAC)

Pri Principal Govt. Degree College SARAHAN, Distt. Sirmour (H

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

### GDC Sarahan Dist. Sirmaur (H.P.) Minutes of Meeting

# Dated: 06 November, 2024

A meeting of the IQAC was held on 6th Nov., 2024 under the chairpersonship of the Principal Dr. Anita Thakur. The following members attended the meeting in the office of the Principal.

1. Sh. Jagmohan Thakur Associate Professor (Coordinator)

2. Dr. Rajan Kaushal Asst. Professor (Member)

3. Dr. Sudhyan Negi Asst. Professor (Member)

4. Dr. Mollam Dolma Asst. Professor (Member)

5. Ms. Priyanka Sarao Asst. Professor (Member)
6. Sh. Pradeep Gautam (Member-Society)

6. Sh. Pradeep Gautam (Member-Society)

7. Sh. Shambhu Nath Supdt. Grade-II (Office)

8. Ms. Payal Sharma student of B.A. 3<sup>rd</sup> year, Roll. No. 22268 (Student Nominee) ayal Sharma

## The IQAC meeting which was held on 31-07-2024, the action taken/review of the meeting is as follows:

- 1. The academic calendar framed for the session 2024-25 is being followed. Apart from that all the academic and co-curricular activities conducted by various club and societies in the college, so far are being recorded in our activity register and their documents are being duly submitted to the IQAC by the convenor of the concerned activity and are also uploaded by IQAC regularly on the college website.
- 2. As the feedback received from the stakeholders, suggested that smart classrooms and computers should be put to the optimum use, so all the faculty members followed it strictly and now their classes and co- curricular activities smart classrooms are used to the optimum.
- 3. As we have augmented the facilities in the library like we have subscribed to journals, Yojana and kurukshetra and five computers have been installed in the library with Internet facilities, exclusively for the use of students. students are also encouraged by the teachers during the class classes to get the books issued from the library and teachers keep asking the students in the classes whether they have read those books or not.
- 4. We have made resolved to explore the various activities of skill waste training programs in the vicinity of the college. So college has signed on M.O.U. with Himras fruit products, Sarahan, so that students may undergo a training program to learn the skill of food processing.
- 5. In consultation with B.M.O. civil hospital Sarahan, an awareness programme and declamation on the problem of drug addiction and AIDS were organised. A Health check-up camp for the students were also organised along with a lecture on the topic "Health and hygiene" specifically for the girl students.

#### Agenda of the today's meeting.

- 1. It was decided in the meeting that to enhance the life skills of students initiative will be taken to organise lecture on yoga, communication skills etc.
- 2. Career counselling and placement cell will organise a lecture on self employment opportunities in the field of food processing.
- 3. It was resolved in the meeting that under curriculum enrichment practice, industry visits and educational tours will be organised for the explore and field observation.
- 4. To promote the participations of students and to give them a platform to showcase their talent, CSCA will be motivated to organise a cultural function for students. This will provide an opportunity to the students to develop their leadership skills, management skills and critical thinking.

Coordinator (IQAC)

Principal

GDG Sarahanee College

DistAsirmant (Hist.) Sirmour (H.P.)