

**GOVT. DEGREE COLLEGE SARAHAN
DIST. SIRMAUR, H.P.**



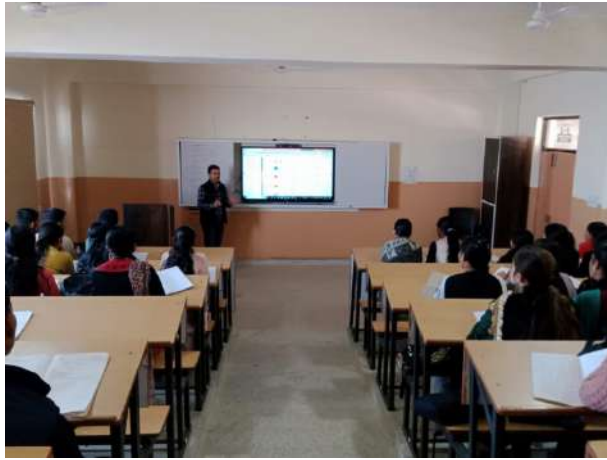
SELF-ASSESSMENT REPORT

2023-24

CRITERIA 3

INFRASTRUCTURE & RESOURCES

3.1 Classrooms well maintained:



3.2 Library Facilities:

1. Physical Verification of library facility Report:

(Annexure "F")

PHYSICAL VERIFICATION CERTIFICATE

It is certified that the information / data filled in Self Assessment Proforma of Govt. College Sasahan (Sisraout) has been physically verified and said college may be awarded level (in Figure/words) 1 (FIRST)
(Attached proforma as per Annexure. A)

<p><i>MSM</i> Name & Signature:- (Dr. V. K. SHUKLA)</p> <p>Head of Committee Member Senior Most Principal From Cluster</p>	<p><i>refgys</i> 07.12.2024. (Dr. Rajesh Pradhan) Committee Member (I) Principal from Cluster College</p>	<p><i>Devinder Kumar</i> 07-07-2024 Committee member (II) Librarian/ Assistant Librarian from Cluster</p>
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(Annexure "A")

Self Assessment Proforma For Grading & Rating of College Libraries in HP

Self-Assessment Proforma for Level-I

Name of Institution:-

Sr. No.	Criteria	Minimum Requirement	Library Resource as claimed by the Institutions	Library Resource as reported by the committee and basis thereof
1.	Printed Books	250	695	
2.	Newspapers	At least 3	4	
3.	Magazine Subscription	At least 3	3	
4.	Reading Space	At least 15 users	40	
5.	Operational Time	At least 07 hour per day	10AM to 5PM	
6.	Drinking water and toilet facility to readers	Yes(both for male and female separately)	Yes	
7.	Reading Space Occupancy	80% of total seating capacity or fully occupied	Yes	

Self-Assessment Proforma for Level-II

Name of Institution:-

Sr. No.	Criteria	Minimum Requirement	Library Resource as claimed by the Institutions	Library Resource as reported by the committee and basis thereof
1.	Printed books	750 or more		
2.	Newspapers	At least 5		
3.	Magazine subscription	5 or more		
4.	Research Journal	2 or more		
5.	Reading space adequate for users	40 or more		
6.	Books issued per week	50 or more		
7.	Operational time during working days	At least 9 hours		
8.	Drinking water and toilet facility to readers	Yes(both for male and female separately)		
9.	Updated editions of text and reference books of each subject	Yes		
10.	Library Munnagement Committee	Yes		
11.	Reading space Occupancy	80% of total seating capacity or fully occupied		

2. Daily newspaper, magazines and journals available:

Newspapers:

Sep - 2024

DATE	M	T	W	T	F	S	S
1	P	P	P	P			Amos Niela -
2	P	P	P	P	P		The Tribune -
3	P	P	P	P	P		Divya Himachal -
4	P	P	P	P	P		Denik Bheskar -
5	P	P	P	P	P		Himachal Jarak -
6	P	P	P	P	P		
7	P	P	P	P	P		Kidankant -
8	P	P	P	P	P		(Assit lib)
9	P	P	P	P	P		
10	P	P	P	P	P		
11	P	P	P	P	P		
12	P	P	P	P	P		
13	P	P	P	P	P		
14	P	P	P	P	P		
15	P	P	P	P	P		
16	P	P	P	P	P		
17	P	P	P	P	P		
18	P	P	P	P	P		
19	P	P	P	P	P		
20	P	P	P	P	P		
21	P	P	P	P	P		
22	P	P	P	P	P		
23	P	P	P	P	P		
24	P	P	P	P	P		
25	P	P	P	P	P		
26	P	P	P	P	P		
27	P	P	P	P	P		
28	P	P	P	P	P		
29	P	P	P	P	P		
30	P	P	P	P	P		

Magazines:

outlook - English - 2024

Sr. No.	month	Year	Price	Date	Acc. No.	DATE: PAGE NO. /
1.	September 1-09-24	2024	subscription one year Rs. 3299/-	28-8-24	03	
2.	September 11-9-24	2024	"	28-8-24	04	
3.	September 21-09-24	2024	"	23-9-24	09	
4.	October 1-10-2024	2024	"	30-9-24	11	
5.	October 2024	2024	"	11-10-24	13	
6.	October 2024	2024	"	21-10-24	15	
7.	November 2024	2024	"	1-11-24	18	
8.	November 2024	2024	"	11-11-24	20	

outlook Hindi - 2024

Sr. No.	month	Year	Price	Date	Acc. No.	DATE: PAGE NO. /
1.	September 16-9-24	2024	16-9-24 subscription one year Rs. 399/-		05	
2.	September 30-9-24	2024	30-9-24	"	10	
3.	October 14-10-24	2024	14-10-24	14-10-24	12	
4.	October 2024	2024	28-10-24	28-10-24	16	
5.	November 2024	2024	1-11-24	"	19	

Competition Success Review - 2024

DATE:
PAGE NO:

Sl. No.	Month	Year	Price	Date	Acc. No.
1.	Sepstember	2024	Subscription	17-9-2024	07
2.	october	2024	"	18-9-2024	08
3.	November	2024	"	22-10-2024	17
4.					

Pratigata Darpan - Aug 2024

DATE:
PAGE NO:

Sl. No.	Month	Year	Price	Date	Acc. No.
1.	अगस्त	2024	Subscription one year RS. 1350/-	22-8-24	01
2.	अगस्त	2024	"	22-8-24	02
3.	अगस्त	2024	"	10-9-24	06
4.	अगस्त	2024	"	22-10-24	14

3. Access to e-resources: Yes

Students record of availing e-resources.

Sr. No.	Name	Roll No.	Class/Year	Time-in	Time-out	Signature
October - 2024						
Date: 4-10-2024						
1.	PREETIKA	23221	BA 2nd - 04/10/24	12:20	1:30	Preetika
2.	Pawan	22224	B.A IIIrd	12:45	1:30 PM	Pawan
3.	Hardik Jindal	22101	B.com III	12:15	1:50	Hardik
4.	Nastika	22269	BA III Year	12:30	1:50	Nastika
5.	Neha	22209	B.A IIIrd	2:40	3:08	Neha
6.	Suhani	21290	B.A IIIrd	2:42	3:09	Suhani
7.	Kushika	22248	11	2:43	2:09	Kushika
5-10-2024						
1	Hardik Jindal	22101	B.com III	11:04	12:00	Hardik
2	Santosh	22260	BA 2nd Year	11:52	12:40	Santosh
3	Kastik	22207	BA 2nd Year	11:53	1:15	Kastik
4	Arpit	23226	BA 2nd Year	11:53	12:35	Arpit
5.	Soni					
6	Preetika	23221	BA 2nd	12:20	1:30	Preetika
7	Hardik Jindal	22101	B.com III	12:51	2:00	Hardik
Date: 7-10-2024						
1.	Anjana Thakur	23263	B.A 2nd	11:55	1:15	Anjana
	Sanjana Thakur	23227	B.A 2nd	11:56	12:27	Sanjana Thakur
	Reetu	22207	BA 3rd	12:00	1:10	Reetu
	Pawan	22289	B.A III ^{Year}	12:40 PM	1:30 PM	Pawan
	Neha	22209	B.A IIIrd	13:34	2:10	Neha
	ANSHUL	22249	BA III rd	9:40	10:10	Anshul
	ANKIT	22202	BA III rd	9:40	11:00	Ankit
Date: 7-10-2024						
1.	Anjana Thakur	23263	BA 2nd Year	11:55	1:30	Anjana
	Pawan	22289	B.A III rd	12:40 PM	1:30 PM	Pawan
	PREETIKA	23221	BA 2nd	12:40	1:30	Preetika
	AVUSH Singh	2417020	BA Ist	1:35	2:20	Avush Singh



4. Seating Capacity: Yes, more than 10% of total strength. (30 Students)



5. Usage of Library resources

Issue of books

49

ARPC Abnashil Ram Parkash Chandra
2023, New Delhi, India. Ph: 2265246, 2265274

REGISTER OF THE ISSUE OF THE BOOKS FROM THE LIBRARY

रजिस्टर लाईब्रेरी जो पुस्तकें दी गईं

Date of Issue पुस्तक दी की तारीख	No. of Books Issued दी गई पुस्तकें की संख्या	Acc. No.	Name of Books पुस्तक का नाम	To whom Issued किसे दी गईं	Signature हस्ताक्षर	Which Date Date किस तारीख को मुद्रित होगी है	Date of Return किस तारीख को वापिस आईं	Fine दुर्मां	Librarian's Initials सहायकी अधिकारी के प्रस्ताव	Remarks टिप्पण
4/10/23	01	260	Handbook of Political Science	Mr. Anil Shukla	[Signature]	25/10	7/10/23	-	[Initials]	✓
4/10/23	01	23	Handbook of Political Science	Mr. Anil Shukla	[Signature]	25/10	6/10/23	-	[Initials]	✓
4/10/23	01	66	Handbook of Political Science	Mr. Anil Shukla	[Signature]	25/10	6/10/23	-	[Initials]	✓
10/11/23	01	40	Handbook of Political Science	Mr. Anil Shukla	[Signature]	25/10	18/10/23	-	[Initials]	✓
15/10/23	01	515	Handbook of Political Science	Mr. Anil Shukla	[Signature]	25/10	18/10/23	-	[Initials]	✓
17/10/23	01	195	Stories of Russia	Jyoti Singh	[Signature]	25/10/23	26/10/23	-	[Initials]	✓
17/10/23	01	192	Stories of Italy + textbook	Jyoti Singh	[Signature]	25/10/23	26/10/23	-	[Initials]	✓
20/10/23	01	195	Stories of Russia	Jyoti Singh	[Signature]	25/10/23	30/10/23	-	[Initials]	✓
07/11/23	01	D-41	Constitution of India	Meharsharma	[Signature]	17/11/23	17/11/23	-	[Initials]	✓
08/11/23	01	556	The Human factor	Sakshi B.A.	[Signature]	17/11/23	16/11/23	-	[Initials]	✓
09/11/23	01	D-76	General Studies Paper-I HPPSC	Soni B.A.	[Signature]	17/11/23	17/11/23	-	[Initials]	✓
17/11/23	01	D-10	History of India	Akanksha B.A.	[Signature]	25/11/23	17/11/23	-	[Initials]	✓
17/11/23	01	D-37	History and culture	Akanksha B.A.	[Signature]	25/11/23	17/11/23	-	[Initials]	✓

Students record of visiting library:

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S.N.	Name	Rollno	Date	Time	Signature	OutTime	S.N.
1915	Santosh Rai	23260	6 th Dec. 2023	12:45	Santosh		1940
1916	Lokesh	21227	6-12-2023	12:40	Lokesh	2:10	1941
1917	Tapanika	21293	7-12-23	10:10	Tapanika	10:50	1942
1918	Rimantosh	21314	7-12-2023	10:00	Rimantosh	10:30	1943
1919	Nidhi	21229	7-12-2023	10:42	Nidhi	11:30	1944
1920	Deepak	21235	7-12-2023	10:45	Deepak		1945
1921	Shashita	21246	7-12-2023	10:45	Shashita	11:25	1946
1922	Saloni Sharma	21220	07/12/23	10:45	Saloni	11:50	1947
1923	Jyoti Thakur	21217	7-12-23	10:50	Jyoti	11:50	1948
1924	Mamandur	21314	7-12-2023	12:15	Mamandur	12:40	1949
1925	Ankit Kashyap	21367	7-12-23	12:15	Ankit	12:30	1950
1926	Priya	23232	7-12-23	12:40	Priya	1:10	1951
1927	Hemlata	22256	7-12-23	12:50	Hemlata	1:35	1952
1928	Anshu Sharma	21202	8-12-23	10:10	Anshu	11:00	1953
1929	Saloni Sharma	21220	08/12/23	10:25	Saloni	11:40	1954
1929	Saloni	21220	08/12/23	12:18	Saloni	12:30	1955
1930	Ankit Kashyap	21367	11-12-23	10:20	Ankit	12:30	1956
1931	Tapanika Kashyap	21293	11-12-23	10:20	Tapanika	12:30	1957
1932	Sanjana	23227	12-12-23	10:07	Sanjana	12:05	1958
1933	Vansha	21366	12-12-23	11:03	Vansha	12:35	1959
1934	Komal	21330	12-12-23	11:05	Komal	12:35	1960
1935	Shikha	23259	??	11:30	Shikha	12:44	1961
1936	Payal	23218	??	11:30	Payal	12:35	1962
	Breetika	23221	??	11:30	Breetika	12:36	1963
	Vansha	21366	13-12-23	10:15	Vansha	12:40	1964
1939		21325	13/12/23	11:20		12:35	1965
1940		21367	19-12/23	10:10		11:00	1966
		21283	19-12-23	10:10		11:00	1967
		22315	19-12-23			11:00	1968
		21291	28-12-23	11:06		12:12	1969
		21347	28-12-23	12:00			1970



3.3 ICT Facilities:

1. No. of interactive panels: 3





2. No. of teachers using ICT facilities: More than 50%

Dr. Mollam Dolma



Dr. Rajan Kaushal



Sh. Krishan Dutt



Sh. Dinesh Kumar



Sh. Sudesh Kumar




Sh. Jagmohan Thakur



3. No. of students benefited: More than 50%



4. Internet connection- wifi campus- Yes



BSNL
Connecting Bharat
Security • Affordably • Reliably

Account No: 1027361401 Invoice No: NDCHP2404719563
 Invoice Date: 03/11/2024 Fixed Charged Period
 01/10/2024 to 31/10/2024
 Tariff Plan: OTT-BUNDLED-HOTSU+YUP+LGT+SHEMA+HUNG+EPI

Tax Invoice

Mr. and Mrs. PRINCIPAL GOVT DEGREE COLLEGE SARAHAN
 TIKKER SARAHAN SARAHAN TIKKER SARAHAN-PACHHAD HP IN PACHHAD-SARAHAN 173024173024 India

TELEPHONE NUMBER
01799292102

GSTIN

AMOUNT PAYABLE
₹ 1436.00

PAY NOW

DUE DATE
18-11-2024

24x7 Toll Free Helpline Call or WhatsApp HI to 1800 4444

ACCOUNT SUMMARY Deposit Amount: 679.00

PREVIOUS BALANCE पिछली राशि (-)	PAYMENT RECEIVED पुर्ब भुगतान (+)	ADJUSTMENTS समायोजन (+)	CURRENT CHARGES वर्तमान शुल्क (=)	TOTAL DUE कुल बका (=)	AMOUNT PAYABLE देय राशि (=)
₹ 1246.41	₹ 1247.00	₹ 80.00	₹ 1355.82	₹ 1435.23	₹ 1436.00

Amount In Words: Rupees One Thousand Four Hundred Thirty Six and Zero only

SUMMARY CHARGES

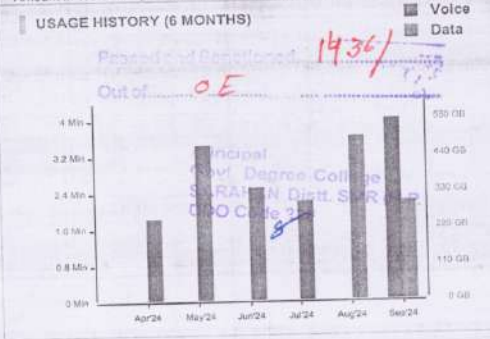
Current Charges	वर्तमान शुल्क विवरण	Amount ₹
Recurring Charges	पुनरावर्ती शुल्क	1149.00
One Time Charges	एक बार शुल्क	0.00
Usage Charges	उपयोग प्रभार	0.00
Miscellaneous Charges	विविध प्रभार	0.00
Discount	छूट	0.00
Tax	कर	206.82
Total Current Charges	वर्तमान शुल्क	1355.82

Tax Details

Tax Type	Percentage	Amount	Taxable Value
CGST	9.00%	103.41	1149.00
SGST/UTGST	9.00%	103.41	1149.00

USAGE HISTORY (6 MONTHS)

Prepaid of Recharge: 1436/-
Out of: 0E



Amount in Rupees: 0.00 to 4.00 (Y-axis)

Scan QR Code to make online Portal Payment

BALWINDER SINGH
बलवंinder सिंह
For Billing related issues
☎ 01792-224962

Scan QR Code to make UPI Payment

Now you can pay your bill on WhatsApp, message HI to 1800 4444.

- PAYMENT SLIP -

BHARAT SANCHAR NIGAM LTD Mode of Payment

Cash Cheque/DD Credit/Debit Card

Cheque/DD No. _____ Dated _____ Bank _____ Branch _____

Please Charge Rs. _____ Signature _____

Invoice No: NDCHP2404719563
 Invoice Date: 03/11/2024
 Account No: 1027361401
 Phone No: 01799292102
 Due Date: 18-11-2024
 Amount Payable: ₹ 1436.00

Please make crossed Cheque/DD/Pay Order for Amount Payable (Rounded Up) in favour of AO (Cash), BSNL, SOLAN For Bank use only

This is a Computer generated Bill and does not require any Signature.

Page 1 of 3

3.4 Facilities for Specially-abled Students:

1. Ramps/Wheel chairs/Support railing: Yes



2. Separate Washrooms: Yes



3.5 Sports Facilities: Nil

3.6 Auditorium/Hostels/Seminar hall/ Staff Quarters: Nil

3.7 1. Laboratories with adequate equipment according to syllabi: Yes

Geography Lab:



Music Room:



Commerce (IT Lab):



2. Usage of available lab infrastructure: 100%

Optimum Use of Laboratories and Music Room in College

In our modern day education, facilities like laboratories and music rooms are vital resources that significantly contribute to the overall teaching-learning experience. Govt. Degree College Sarahan has one Computer lab and one lab for Geography and one Music Room (Instrumental) as we have only arts and commerce streams in the college. We make optimum use of these laboratories and music room:

1. Computer Lab: Optimum utilization of the computer lab takes place, as in some subjects like commerce there are specific papers based on the practical knowledge of filing Income Tax returns, E-commerce, computerized accounting system softwares like Tally ERP and various computer applications related to business practices. Along with this, we provide an opportunity to the students to access the Internet for their educational purpose, for filling up their admission forms, scholarship forms, registrations on My Bharat Portal, Swayam Registrations and ABC registrations etc. Teachers also prepare their PPTs in this lab and access internet for their teaching- learning purpose.

2. Geography Lab: The classes of Geography take place in the Geography lab itself and while teaching, the teacher makes optimum use of the lab by indicating the very place on the map and the globe about which the teacher is talking about in the chapter. Through various charts and globes, the teacher demonstrates the various geographical phenomena like how the days and nights are formed, how seasons change and Geographic Coordinates on the globe help in locating the places on the earth, through weather instruments, students learn to measure the readings of weather elements.

3. Music Room: For students who have opted music as a subject and want to pursue careers in music, performance, or related fields, music rooms are key to developing technical skills such as instrument proficiency, vocal techniques, music theory, and composition. The Music room (Instrumental) in our college is equipped with the instruments and tools that students need to practice, rehearse, and perfect their art/skill in instrumental music. Students of Music make optimum use of these instruments while learning this subject and giving various cultural and musical performances on the stage in various functions.

3.8.1 Adequate number of computers:

Total Number of students= 250

Total number of computers= 16 (5 computers in IT Lab, 6 Computers in Library, 3 Computers in office, 1 computer in principal office and 1 computer in scholarship room)

One system per 50 students are available

2. Usage of computer hardware: 100%

3.9 Canteen, Staff Room/ Faculty Room, Space for NCC, NSS, Rangers & Rovers, Examination Room, Medical Care Facilities:

1. Canteen



2. Staff Room



3. NSS Room:



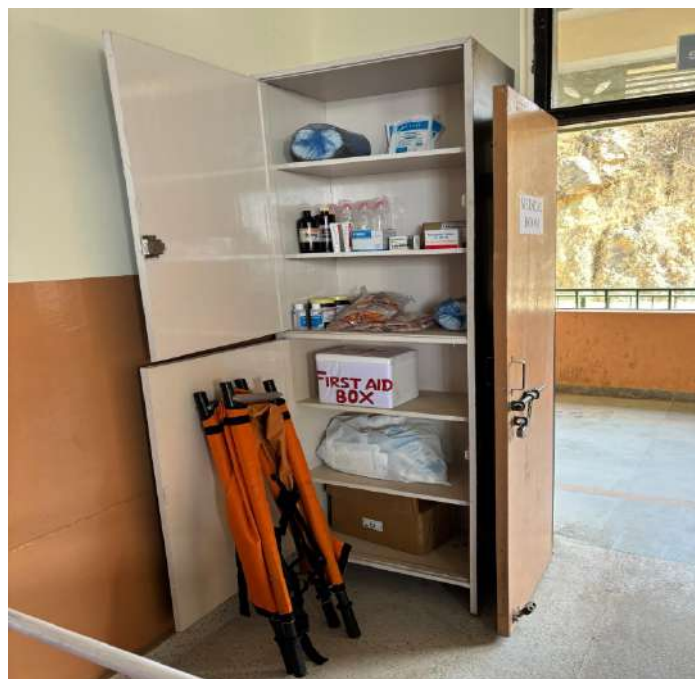
4. Ranger & Rover Room



5. Examination Hall:



6. Medical Room:



3.10 Documentation of Academic, Co-Curricular and extra-curricular activities and achievement of students and staff on regular basis: Yes

We have a proper system in place to keep our record in the college, be it academics Co-Curricular and extra-curricular activities and achievement of students and staff on regular basis in which IQAC plays a pivotal role in keeping the record intact as any activity related to above said is performed, a proper report with pictures and other relevant documents related to that activity is submitted in the IQAC cell and also uploaded on the college website.

<https://gcsarahan.edu.in/misc/mediacoverage/>

<https://gcsarahan.edu.in/misc/photogallery/>

